

# Positive Activities Grant Funding for Adults in Recovery

## Guidance for Bidders



## **Background information**

We at South Yorkshire Housing Association are thrilled to have been selected to distribute £450,000 of grant funding to local organisations delivering Positive Activities to adults in recovery across Sheffield.

If you are a voluntary or community organisation with an idea for activities that will improve the lives of adults in recovery, we would love to hear from you!

We are working in partnership with Sheffield Changing Futures and Sheffield Drug and Alcohol Coordination Team to administer this funding.

## **The Positive Activities Fund**

Through our Positive Activities funding offer we are inviting local organisations to help us create a meaningful, diverse

and exciting programme of activities for adults in recovery across Sheffield.

This is an opportunity for your organisation to deliver activities that build self-esteem, friendships and a sense of purpose for adults who may need it most. People with lived experience have told us that activities like these have given them a reason not to relapse into harmful behaviours, motivation to leave the house in the morning, and marked improvements in their mental health and wellbeing.

We have two grant sizes your organization can apply for:

**Small Grant Scheme:** Up to £20,000 for smaller, grassroots organisations, possibly exploring new ideas or types of activity.

**Large Grant Scheme:** Up to £45,000 for established organisations to grow projects which are already delivering great impact.

Our ask is that your activity helps participants feel safe, supported and better able to face the challenges of recovery. These activities must be designed and delivered with the active input of people with lived experience. We are also keen to receive applications for activities targeted

at under-represented groups, such as women, those who are racially and ethnically diverse.

Adults in recovery includes those who have or are experiencing mental health support needs, homelessness, domestic abuse, substance misuse and contact with the criminal justice system; however, part of the fund will be put towards delivering activities specifically related to adults in recovery from substance misuse.

### **Key application criteria - applicant organisations must...**

- Be committed to providing a supportive activity programme for adults in recovery living in Sheffield
- Be based in one of Sheffield's wards
- Ensure that activities take place in one of Sheffield's wards
- Consider how your activity will have a lasting impact for participants and be sustainable beyond the grant funding term
- Provide opportunities for participants to help co-design and co-deliver activities, including paid opportunities.
- Be willing to accommodate quarterly evaluation visits from our trained Peer Evaluators to provide monitoring data, and be responsive to any feedback

- Have a clear process for engaging participants who are most isolated

## Frequently asked questions

### **1) Why do you require activities to be co-designed and co-delivered by people with lived experience?**

We believe that the voices of people with lived experience should be at the heart of design and delivery of Positive Activity projects.

Research shows that when people with lived experience are involved in designing and delivering a project, the project will best meet the needs of participants. Their experience and ideas are invaluable in creating projects fit for purpose, and they can often highlight issues that people without lived experience may not have considered.

Co-designing and co-delivering a project can be incredibly beneficial to the individual as well. People with lived

experience report improved recovery outcomes, in addition to improved self-esteem, confidence and sense of purpose.

## **2) What sort of activities might be considered?**

Positive Activities are regular events, groups or clubs which offer a supportive environment for adults in recovery to flourish. The details are up to you!

Possible ideas may include:

- Gardening or outdoor activities
- Music - playing instruments, singing
- Cooking, shared meals or lunch clubs
- Playing sports, walking or swimming
- Arts and crafts - pottery or drawing
- Talking, reading or mindfulness groups
- Hair and beauty workshops
- Training courses- IT or languages.

These are just suggestions. We are excited to hear about any brand new and innovative activities organisations could deliver which respond to what people with lived experience need.

### **3)How can organisations apply and what's the procedure?**

- We require applicants to register for the opportunity on the Delta application e-portal at <https://www.delta-esourcing.com> and use access code 8BN3U4ZWPF
- Once registered, applicants can access full information about this opportunity including relevant documents.
- We will accept applications submitted via writing and by video.
- To apply, organisations must submit a completed Quality Method Statement (with link to video if applicable), Pricing Sheet and Form of Tender document through the Delta e-portal.
- If you have any queries about the application process don't hesitate to give our supportive and friendly team a call. Contact information is at the end of this info pack.

### **4)What questions do I need to answer in the application?**

- Your application will be assessed on your answers to four short questions about your project. We ask for:
  - A summary of your project (350 words)
  - How your project will engage with people with lived experience (250 words)
  - How prepared your organization is to deliver the project (250 words)
  - How your organization manages quality and

improvement (250 words)

- We also offer the opportunity to answer these questions in video format if preferred.

### Top tips for a winning application...

- Read all questions carefully and ensure your responses answer them fully with reference to the specification
- If applying by video, your video will not be judged on style - we will only be marking your responses to the questions
- Keep responses concise and direct - consider the word count/maximum video length when putting together your answers
- Use clear, coherent language in your responses- this will make it easier to mark
- Carefully review your budget and be sure it includes all anticipated costs
- Ask someone with lived experience of disadvantage to review your application - they may have some helpful ideas.



## Timelines for applying

The final deadline for applications is **Monday 13<sup>th</sup> February 2023 at 12noon.**

If you miss this deadline don't worry, our second round of applications is expected to open in early April 2023.

Our panel will review your application and, if shortlisted, may invite candidates for a short interview to learn more about your proposal. We may also perform a site visit to get a feel for your organization and your proposed activity.

We expect to notify all applicants of a decision by 3<sup>rd</sup> March 2023.

We will provide feedback to all organizations who are unsuccessful with their application and welcome all organizations to re-apply for our next funding round if unsuccessful this time.

## Key dates

Information event for bidders	25 <sup>th</sup> January (2pm-4pm)
Deadline for clarification questions	8 <sup>th</sup> February (12noon)
Deadline for submission of responses	13 <sup>th</sup> February (12noon)
Assessment of ITT responses	15 <sup>th</sup> -22 <sup>nd</sup> February
Meet and greet sessions for shortlisted bidders	23 <sup>rd</sup> -28 <sup>th</sup> February
Expected awards decision date	3 <sup>rd</sup> March
Expected contracts start date	27 <sup>th</sup> March

## Come along to our Information Event

Our provider engagement event is a fantastic chance to learn more and meet the team behind this funding. You'll have the chance to ask questions and network with other local organisations.

We look forward to seeing you on Wednesday 25<sup>th</sup> January 2023, 14:00pm-16:00pm.

The event will be held at our offices at 152 Rockingham Street, Sheffield S1 4EB.

Please email [r.lake@syha.co.uk](mailto:r.lake@syha.co.uk) to book your place.

## Contact Information

Contact Rebecca on  
[r.lake@syha.co.uk](mailto:r.lake@syha.co.uk)

Write to us at: Positive  
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